EKU Sport Clubs Budget Allocation Check Sheet:

Section 1: Budget

_____ Budget emailed on time

_____ Budget in Excel format using Sport Club template

If either condition is not met budget is not acceptable and funding cannot be awarded.

Section 2: Attendance of Meetings:

Put a check next to each meeting that club attended:

_____ August  ____ January
_____ September  ____ February
_____ October  ____ March
_____ November  ____ April
_____ December

Missed 2 or less meetings = 100% of funding possible
Missed 3 or 4 meetings = 50% of funding possible
Missed 5 or more meetings = No funding for following year

Section 3: Forms:

_____ Waivers, Roster and Officer Update in by posted date Fall
_____ Roster in by posted date Spring

Forms more than 4 weeks late either semester = no funding for following year